

DRAFT MINUTES TO BE AGREED ON 22 SEPTEMBER 2008

MINUTES: of the meeting of Surrey County Council's Local Committee (Reigate and Banstead) held at 14:00 on Monday 02 June 2008 at Reigate Town Hall.

Members Present – Surrey County Council

| | |
|------------------------|-------------------------|
| Mrs Angela Fraser DL # | Mr Nick Harrison |
| Mr Michael Gosling | Mr Daniel Kee |
| Dr Lynne Hack # | Mrs Frances King# |
| Mrs Kay Hammond # | Mrs Dorothy Ross-Tomlin |
| Mr Simon Harding | |

Members Present – Reigate and Banstead Borough Council

| | |
|----------------------|---------------------|
| Cllr Mark Brunt | Cllr Norman Harris |
| Cllr Michael Buttery | Cllr Richard Mantle |
| Cllr Brian Cowle | Cllr Frank Moore |
| Cllr Steve Farrer | Cllr Richard Wagner |

for part of meeting

PART ONE - IN PUBLIC

[All references to items refer to the agenda for the meeting]

Public Open Session

NOTE: The Chairman and Vice-chairman for 2008/09 were officially appointed on 6 May 2008 at full council. Mrs Dorothy Ross-Tomlin replaced Dr Lynne Hack as Chairman and Mrs Frances King continues as Vice-chairman. Mrs Ross-Tomlin opened the meeting in formal mode and elected not to invite questions relating to items on the agenda from members of the public attending the meeting in this case.

14/08 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Cllr Richard Olliver; Cllr Brain Stead and Cllr Anna Tarrant. Apologies for lateness were received on behalf of Mrs Angela Fraser and Dr Lynne Hack.

[NOTE: Mr Simon Harding asked that it be noted that the re-opening of Redhill Bus Station clashed with the Local Committee meeting and this not only delayed Dr Hack's arrival but prevented other Members from attending what was an important local event. He wished the Committee to reflect on this as a general issue for the future. Post meeting note: the re-opening of Redhill Bus Station was organised by Reigate and Banstead Borough Council]

15/08 MINUTES OF PREVIOUS MEETING – 3 MARCH 2008 [Item 2]

The minutes were agreed as an accurate record with one

amendment. [Para 03/08 Declarations of Interest]; 'Surrey Community Action' should read 'Surrey Care Trust.'

16/08 **DECLARATIONS OF INTEREST [Item 3]**

Cllr Richard Mantle declared a personal interest as a member of the Banstead Town Centre Management Committee

17/08 **PETITIONS [Item 4]**

A petition was received from Ms Sally Leach, Head Teacher of Epsom Downs Primary School, signed by 382 parents and local residents, with a request that pedestrian lights be installed on Merland Rise between Headley Drive and the entrance to the School. The petition was accompanied by 14 letters written by pupils of the School, citing the level and speed of traffic along Merland Rise and requesting measures to improve safety.

Surrey Highways provided a report in response with recommendations.

[NOTE: Mrs Angela Fraser arrived at 2.15 pm]

RESOLVED

That:

- (i) Surrey Highways review this site in 2010/11 in accordance with the forward programme (as approved at the 20 March 2006 Local Committee).
- (ii) in view of the high cost of a signal crossing that a more cost effective and suitable traffic management option be investigated such as placement of a kerb build out with priority awarded to southbound traffic (current cost estimate circa £20,000).

[NOTE: Mr Simon Harding felt that the evidence of injury and accident did not merit this level of expenditure and asked that his opposition to recommendation (ii) be noted.]

REASONS FOR DECISION

The proposed kerb build-out could assist children crossing to Epsom Downs School and be a valuable asset to the local community by reducing the width of road to be crossed.

It addresses concerns expressed by staff and parents of children attending Epsom Downs School and was discussed with the Head Teacher at the meeting held on 29 April 2008.

18/08 **PUBLIC QUESTION TIME [Item 5]**

No public questions were received.

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19/08 **MEMBERS' QUESTION TIME [Item 6]**

No Members' questions were received.

20/08 **HORLEY MASTER PLAN HIGHWAYS WORKS [ITEM 9]**

This item was brought forward by the Chairman to accommodate Mrs Kay Hammond who had to leave early. It sought to provide an update on the highway works package being delivered as a result of the Horley Masterplan and gain approval to undertake the required statutory processes associated with traffic signal crossings and to convert footways to shared footway/cycletracks.

Due to the need for an urgent decision, an Addendum, with two recommendations (viii) and (ix) and an amendment, was also tabled.

Mrs Hammond spoke about the plan in some detail, and in particular, Fastway. She commended the recommendations and welcomed the benefits to Horley of investment from the developer's contribution.

Members raised questions about revenue and salary costs and asked whether the LTP should contribute funding. Cycle routes and bus gateways were also discussed. Members also asked what the impact would be if the funding was exceeded, and were reassured that there were controls in place to ensure that there was no over run and that there was no reliance on support from the LTP budget. Officers also clarified recommendation (vi) for the benefit of Members.

In response to a comment from Cllr Moore, Mrs Hammond confirmed that the roundabout had been completed and the Horley station interchange funded ahead of receipt of developer contributions.

RESOLVED

That the Local Committee (Reigate and Banstead):

- (i) Note the highway works package being delivered to support the Horley Masterplan as set out in Annex 1.
- (ii) Approve the required statutory processes, including advertising, of the traffic signal crossings as listed in Annex 2.
- (iii) Agree that that the sections of the footway listed in Annex 2 be converted using powers under the Highways Act 1980 to shared use by pedestrians and cyclists and that they be unsegregated.

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- (iv) Agree the progression of legal and statutory processes (including any required Traffic Regulation Orders) for the turning bans as set out in Annex 2.
- (v) Agree the progression of legal and statutory processes for the traffic calming measures as set out in Annex 2.
- (vi) Agree that the consideration and resolution of any representations are delegated to the Surrey Highways (East) Group Manager and Horley Project Engineer in discussion with the Chairman of the Local Committee and Local Member(s)
- (vii) An update on progress of delivery of schemes is brought to the Local Committee as a separate Progress report.
- (viii) That authority be delegated to the East Area Group Manager, in consultation with the Chairman, Vice-chairman and local elected Member to advertise any necessary traffic regulation order(s), to consider any objections received and subject to those objections make the associated order(s) and deliver the schemes in (i) and (ii) above.
- (ix) That the East Area Group Manager be authorised to determine any objections received in response to statutory notices in consultation with the Chairman of the Local Committee and the local elected Member.

In addition the temporary pedestrianisation of Victoria Road between High Street and Consort way East plus all ancillary works as stated in annex 2 should be for a period of 18 months as opposed to the two months stated. This is to allow a suitable timescale within this period to assess the potential impact of this trial scheme.

REASONS FOR DECISIONS

To allow the delivery of a package of measures to support the Horley NE and NW Sectors and contribute to the regeneration of Horley.

[NOTE: Dr Lynne Hack arrived at 2.45 and Mrs Kay Hammond left at 2.48 pm]

21/08 COMMUNITY SAFETY IN REIGATE AND BANSTEAD [ITEM 7]

The Local Committee has a role in influencing and contributing to the community safety strategy for Reigate and Banstead. The Local Committee also has a devolved power for the community safety funding allocated to the crime and disorder partnership, spent in accordance with the community safety plan.

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The Area Director introduced the report, which sought to update the Local Committee on the new community safety plan and to provide a summary of the partnerships work within the Borough over the past year.

Partners from Surrey Police, Surrey Fire & Rescue Service; Reigate and Banstead Borough Council; Trading Standards; Surrey Primary Care Trust and Raven Housing all presented on the work they are engaged in around Community Safety and provided briefing notes [Annexes Ai – Avj]

Members were particularly interested in the King Bird drug busting initiative which had recently taken place and was still being followed up; Surrey Fire and Rescue's Safe Drive Stay Alive events, for which they are seeking Member funding; The Big Drink Debate, led by the PCT – Members were encouraged to access and complete the questionnaire on their website; The Trading Standards Buy with Confidence Scheme and Raven Housing's nuisance parking initiatives. The Community Safety Manager for the Borough Council gave an overview on how partnership work was brought together through the CDRP and CIAG and presented in the Community Safety Strategy.

The Committee commended all the work that has been undertaken and Mr Daniel Kee asked for a vote of thanks to Surrey Police.

RESOLVED

That the Local Committee (Reigate and Banstead):

- (i) Note the work of the Crime and Disorder Reduction Partnership;
- (ii) Note the distribution of Surrey County Council community safety funding allocated to the Crime and Disorder Partnership in 2006/07.
- (iii) Adopt the Community Safety Plan 2008-11 on behalf of Surrey County Council;
- (iv) Consider community safety projects when allocating funding from its devolved budgets.
- (v) Nominate a County Councillor to the Reigate & Banstead Crime & Disorder Reduction Partnership.
- (vi) Agree that the Area Director, in consultation with the Local Committee representative on the CDRP, agree the allocation of Surrey County Council community safety funding allocated to the Crime and Disorder Partnership, in accordance with the community safety strategy priorities.

[NOTE: Recommendation (v) Mrs Dorothy Ross-Tomlin was nominated by Mrs Angela Fraser and seconded by Cllr Michael BATTERY as the representative for SCC on the CDRP and Mrs Frances King was nominated by Mrs Ross-Tomlin and seconded by Mr Simon

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Harding as her deputy in this role, both were approved.]

REASON FOR DECISION

Under Part 3, Section 1 of the County Council's constitution, the Local Committee is responsible for monitoring services provided locally and contributing to the district based community safety strategy. The Local Committee's service monitoring role and devolved budgets provide an excellent opportunity for supporting the work of the CDRP.

22/08 **REIGATE AND BANSTEAD IN 2020 – A SUSTAINABLE COMMUNITY STRATEGY FOR REIGATE AND BANSTEAD [ITEM 8]**

The Area Director introduced this report on the Sustainable Community Strategy for Reigate and Banstead, developed under the direction of the Local Strategic Partnership, which has completed the public and in-sector consultation process. Reigate and Banstead 2020 is the second Community Strategy for Reigate and Banstead. It identifies a vision and four themes to tackle the issues facing the Borough over the next 10-15 years.

Reigate and Banstead Borough Council adopted the Plan on 17th April and the Local Committee was asked to consider adopting the Plan on behalf of the County Council.

RESOLVED

That the Local Committee (Reigate and Banstead):

- (i) Adopt the Sustainable Community Strategy, Reigate and Banstead 2020, on behalf of Surrey County Council.
- (ii) Nominate a Councillor to represent Surrey County Council on the Reigate and Banstead Local Strategic Partnership for 2008/09.

[NOTE: Recommendation (ii) Mrs Dorothy Ross-Tomlin was nominated by Mrs Angela Fraser and seconded by Cllr Daniel Kee as the representative for SCC on the LSP and Mrs Frances King was nominated by Mrs Ross-Tomlin and seconded by Mr Daniel Kee as her deputy in this role, both were approved.]

REASON FOR DECISION

The Local Committee has an executive function to contribute to the borough based community strategies such as Reigate and Banstead 2020. The Local Committee's service monitoring role and devolved budgets provide an excellent opportunity for supporting the work of

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the LSP and the delivery of the community strategy.

23/08 **INTEGRATED TRANSPORT SCHEMES 2008/09 - 2010/11, MAJOR MAINTENANCE AND SURFACE TREATMENTS 2008/09 AND EAST AREA MAINTENANCE DELIVERY PLAN FOR SURREY HIGHWAYS EAST 2008/09 [ITEM 10]**

This report was introduced by the Highways East Area Group Manager. It sets out the work programme for Surrey Highways East and provides an explanation as to budgets and ownership. It also sought delegations to the Group Manager East to move work forward continuously.

Members asked for clarification on recommendation (vi) on how the funding would be spent. There were also questions about community gangs and whether Members could have more input into their programme of works. The cost of a puffin crossing was called into question. Highways officers responded to all questions in the meeting but agreed to follow up a query from Mr Simon Harding about NW Reigate Residents Parking Zone outside of the meeting. Further questions on the use of Section 106 funds and the impact on local schemes resulted in a suggestion that Transport Development Control be invited to attend a future meeting to clarify some of these issues.

[NOTE: As this item took time to resolve, the Chairman called a short recess from 4.20pm to 4.35pm]

Returning to recommendations (vi) and (vii) Members asked for these recommendations to be reworded to ensure that the Committee retained responsibility for agreeing the local expenditure and that local funding was spent within the borough borders.

RESOLVED

That the Local Committee agrees:

- (i) To note the East Area Maintenance Delivery Plan for 2008/09, which includes Reigate and Banstead, and note the anticipated outturn figures for the East Area Maintenance Delivery Plan for 2007/08.
- (ii) To approve the programme of integrated transport schemes for Reigate and Banstead for progression in 2008/09 and the indicative programme for 2009/10 and 2010/11 funded by Local Transport Plan and Local Allocation as set out within the report.

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- (iii) That authority be delegated to the East Area Group Manager, in consultation with the Chairman, Vice-Chairman and local elected Member to advertise any necessary traffic regulation order(s); to consider any objections received and, subject to those objections, make the associated order(s) and deliver the schemes in (i) and (ii) above.
- (iv) That the East Area Group Manager be authorised to determine any objections received in response to statutory notices in consultation with the Chairman of the Local Committee and the local elected Member.
- (v) That authority be delegated to the East Area Group Manager, in consultation with the Chairman and Vice-Chairman, in relation to any amendment to the 2008/09-2010/11 scheme list, as a result of changes in available funding following the closing of the 2007/08 accounts.
- (vi) . To approve the allocation of £103,000 of Local Schemes Revenue funding as determined by the Local Committee to be spent within Reigate & Banstead.
- (vii) To approve the Local Allocation of £100,000 as detailed within the report for integrated transport schemes within Reigate & Banstead.

REASON FOR DECISION

The rationale for the recommendations is to allow projects to move forward, keep members informed and give flexibility to allow a smooth and continuous workflow.

Amendments to recommendations (vi) & (vii) reflect the Members' concerns that pooling funds across the area would not be effective and might not benefit local residents.

[NOTE: Mrs Frances King left at 5.10 pm]

23/08

LOCAL COMMITTEE FUNDING [ITEM 11]

Surrey County Council Local Committees receive delegated funding to allocate on locally determined purposes that meet local social, economic or environmental well-being.

For the financial year 2007/08, the County Council delegated £99,000 revenue funding (£11,000 per County Councillor) and £35,000 capital funding for voluntary organisations to the Local Committee (Reigate and Banstead). The same levels of funding have been agreed for 2008/09.

Four new funding bids were brought to Committee for consideration.

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RESOLVED

That the Local Committee (Reigate and Banstead):

- (i) Note the distribution of funding allocated by the Local Committee in 2007/08 and consider any priority areas for 2008/09.
- (ii) Agree the local financial protocol attached as Annex B to the report.
- (iii) Consider the items submitted for funding from 2008/09 Local Committee delegated revenue budget totalling £6,450 and agreed as follows:.

| | | |
|----|--|--------|
| 1. | Celebrating Youth Event – Surrey Council For Voluntary Youth Services | £2,750 |
| 2. | Landscaping Scheme, Arne Grove Horley | £ 750 |
| 3. | Folding Doors, St Wilfrid's Church | £2,000 |
| 4. | Chipstead Village Flower Show | £1,000 |

REASON FOR DECISIONS

The spending proposals put forward have been assessed against the County standards for appropriateness and value for money.

24/08 **LOCAL COMMUNITY ACTION PLAN - BANSTEAD [ITEM 12]**

The Area Director introduced the report, which provided a summary of the Reigate Town Local Community Action Plan.

The Borough Council's Executive Committee endorsed the Reigate Town Local Community Action Plan on 21st February 2008 and, as it contains issues which are the responsibility of other organisations including the County Council, Members have been offered the opportunity to comment on its development.

RESOLVED

That the Local Committee agreed to:

- (i) Note the Local Community Action Plan for Banstead and the priorities within it.

25/08 **EXECUTIVE COMMITTEE FORWARD PLAN [ITEM13]**

The Executive Forward Plan was circulated to Members for their consideration but no issues were raised.

RESOLVED

That the Local Committee (Reigate and Banstead):

- (i) Note the forward plan of the County Council's Executive Committee.
- (ii) Consider whether the Committee wishes to make any

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representations to the Executive on upcoming items.

26/08 **CAPITAL AND MAINTENANCE PROJECTS PROGRESS REPORT
[ITEM 14]**

This report was brought to Committee for information only to update the Local Committee on the progress of the 2007/08 programme.

A typographical error on Page 209 [NOTE: 2008/098 should read 2008/09] was amended and the Local Highways Manager clarified issues relating to traffic monitoring at Banstead crossroads and on a review of Decriminalised Parking.

RESOLVED

That the Local Committee (Reigate and Banstead) agreed to note the report for information.

27/08 **LOCAL COMMITTEE FORWARD PLAN [ITEM 15]**

The forward programme for 2008/09, which had previously been discussed, was circulated to Members for information. Members asked for Transport Development Control officers to be invited to the next meeting to explain the criteria for planning applications.

RESOLVED

That the Local Committee (Reigate and Banstead) agreed to note the report for information.

[Meeting Ended: 17:32]

Chairman

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